

**MEMORANDUM OF UNDERSTANDING (MOU)**  
**BETWEEN**  
**The Urban Wildlife Information Network (UWIN)**  
**AND**

---

This MOU is entered into as of \_\_\_\_\_, 2022 between the Urban Wildlife Information Network (UWIN), coordinated by the Lincoln Park Zoo's Urban Wildlife Institute, and \_\_\_\_\_, hereafter \_\_\_\_\_. In the spirit of collaboration and cooperation in investigating wide-scale patterns in urban wildlife distributions, both parties agree that:

- \_\_\_\_\_ have full rights to publish and publicize research deriving from data collected by their personnel (i.e. partner-specific data), with or without crediting and consulting UWIN staff.
- \_\_\_\_\_ will designate one person to serve on UWIN's Research Committee, for as long as they are collecting data. The Research Committee member will jointly vote on whether a proposed project requiring shared data is scientifically valid and does not replicate other ongoing work, and authorize the use of data shared between UWIN partners. The Committee will be chaired by UWIN's Executive Director, currently designated by Lincoln Park Zoo's Urban Wildlife Institute, and will have one member from each partner city contributing to UWIN. The Chair will cast a tie-breaking vote when necessary.
- \_\_\_\_\_ agree to share wildlife sampling data such as camera trap imagery, bird count data, ultrasonic data on bats, etc. collected as part of UWIN, which will then be shared with other UWIN partners upon approval of the UWIN Research Committee. Data should be shared in a timely manner, generally within 3 months of collection and processing (e.g. photo tagging). This agreement requires that:
  1. \_\_\_\_\_ are credited appropriately in all publications and press releases regarding wildlife sampling data they supply,
  2. \_\_\_\_\_ are given the opportunity to participate in the drafting of manuscripts resulting from use of their data, including offering junior authorships on those papers.
- UWIN agrees to share all existing and future data collected by UWIN members with \_\_\_\_\_ once they have contributed their own data, upon approval of the UWIN Research Committee, with the same caveats listed above, namely:
  1. All UWIN members that provided shared data must be credited appropriately in all publications and press releases regarding their work, and,
  2. UWIN members that collected data used in any given publication must be given the opportunity to participate in manuscript preparation and be extended junior authorship on those papers.
  3. Any conflicts over the use of data or appropriate authorship on resulting manuscripts will be adjudicated by UWIN's Research Committee before submission.
- \_\_\_\_\_ agree not to share data deriving from other UWIN members outside of the UWIN network without express written permission from the UWIN Research Committee.

- \_\_\_\_\_ agree to take responsible and appropriate precautions to secure data from partners which are aligned with industry standard approaches such as maintaining basic computer security including firewalls and antivirus protection, etc. If any security breach or computer loss occurs which could compromise shared datasets \_\_\_\_\_ will notify the UWIN Research Committee promptly.
- All shared UWIN data will be securely stored by the lead partner on each designated project, with responsible and appropriate precautions to secure data.
- \_\_\_\_\_ agree to coordinate with UWIN staff before publicizing or promoting UWIN research (any projects involving data from more than one city) to the media.
- In publicity and publications, \_\_\_\_\_ agree to reference UWIN as “The Urban Wildlife Information Network, coordinated by Lincoln Park Zoo’s Urban Wildlife Institute.” For example, a press release might state: “this dataset is based on the multi-city data repository UWIN, the Urban Wildlife Information Network, coordinated by Lincoln Park Zoo’s Urban Wildlife Institute.”
- \_\_\_\_\_ agree to the UWIN Code of Conduct.

This MOU will be in place until such time as \_\_\_\_\_ choose to withdraw from UWIN, as which time all data from UWIN partners held by \_\_\_\_\_ will be destroyed or returned to UWIN staff for archiving. If \_\_\_\_\_ withdraw from UWIN, copies of data UWIN members are holding from \_\_\_\_\_ will be destroyed, and the data removed from UWIN’s database, once previously agreed-upon projects are completed.

Print: Seth B. Magle, Ph.D.  
 Executive Director,  
 Urban Wildlife Information Network  
 Date:

NAME  
 POSITION  
 AFFILIATION  
 Date: